



**CALL FOR APPLICATIONS FOR THE MASTERS DEGREE COURSE  
DOUBLE DEGREE STUDY PROGRAMME IN**

**PRODUCTION ENGINEERING AND MANAGEMENT – INGEGNERIA GESTIONALE PER LA PRODUZIONE  
(CLASS LM-31 OF MASTERS DEGREES IN ENGINEERING MANAGEMENT)**

**ACADEMIC YEAR 2019-2020**

**FOR FOREIGN NATIONALS RESIDING ABROAD**

(The English version of this call for applications is for information only. Course requirements, etc are covered by prevailing Italian legislation)

**1. LIMITS OF APPLICATION**

This announcement regulates the admission of non-EU citizens residing abroad to the Double Degree Master Study Program in Production Engineering and Management – Ingegneria Gestionale per la Produzione - 2017/2018 academic year.

In accordance with the Italian D.M. 22<sup>nd</sup> October 2004, n.270, a Double Degree Study Program has been activated in collaboration with the Hochschule Ostwestfalen-Lippe – University of Applied Sciences of Lemgo (Germany) to attain the double degree Master in Production Engineering and Management – Ingegneria Gestionale per la Produzione, of the class of masters degrees in Ingegneria Gestionale (Engineering Management) LM-31 from the Italian side, and Master of Science in Production Engineering and Management from the German side.

The program involves earning 120 ECTS credits (European Credit Transfer System), where one ECTS credit is recognised as being the equivalent of one Credito Formativo Universitario (CFU) in the Italian system and of one base unit in the German evaluation system.

The course will last two academic years.

Teaching will take place at the Pordenone, branch of the University of Trieste, in Italy and at the Hochschule Ostwestfalen-Lippe – University of Applied Sciences in Lemgo (Germany), where students must attend the first semester of the second year and obtain 30 (thirty) ECTS.

Teaching will be carried out in English.

The course is open to applicants according to the Italian laws: article 2 of the law 2<sup>nd</sup> August 1999, n.264.

Admission to the course will be based on the requirements described below in art.3, on the order of academic ranking and restrictions on the number of places available.

**2. PLACES AVAILABLE**

The places for the first year of course reserved for foreign nationals (non-EU) residing abroad are no. **8 (eight)**.

Any remaining vacant places at the end of applications will award by merit order to the candidates of the forthcoming Announcement used by European Union nationals and assimilated.

**3. REQUIREMENTS FOR ADMISSION**

Requirement for admission to Master Course of art.1 is the possession of the following requirements:

- a) Bachelor Degree with final mark not less than 85/110 in one of the classes (D.M. 16<sup>th</sup> March 2007):
  - L-7 Civil and Environment Engineering;
  - L-8 Information Engineering;
  - L-9 Industrial Engineering.

Engineering degrees different from the above, including non-Italian qualifications, may be judged appropriate by the Admissions Commission, art. 5, although the minimum mark and 180 ECTS requirements remain.

- b) knowledge of English language equivalent to level B2 of the Common European Framework.

Adequate knowledge of the English language, certified either by the internationally recognized B2 certification level or by passing a test equivalent to the B2 certification level.

#### 4. HOW TO SUBMIT APPLICATIONS

The Call is published in the Official University website (<http://www.units.it/ateneo/albo>).

The application for admission must be filled online, within the **deadline May 20, 2019**

To submit the application, interested parties must register on the site of the University of Trieste:

- connect to online service <https://esse3.units.it/Home.do>, sign up, in the event they do not already hold university credentials, and proceed with authentication.
- From the Menù, select the voice *Home >> Ammissione/Selezione (Competitive Admission)*, and sign up for the competition.
- Upload the following documents in PDF format:
  1. *Degree certificate containing the list of taken exams and the scale of values to which the score refers final and the scores of the exams, with the specified minimum positive scores. The certificate must be legalized or have an Apostille (except for the countries adhering to agreements on legalization exemption) and it must also be officially translated into either Italian or English;*
  2. *Curriculum vitae;*
  3. *Other qualifications deemed useful for purposes of the evaluation (English language certification, taken courses, relevant professional experience, etc.);*
  4. *A valid identity document.*
- 5. *Pay the selection fee of € 30,00 within the term of May 20, 2019 exclusively by using PagoPA . Details about PagoPA and its use can be found at “F.A.Q. PagoPA e modalità di pagamento tasse universitarie” reachable from <http://www.units.it> >Studenti>>Tasse e agevolazioni>>Modalità di pagamento.*

Foreign nationals (non-EU members) resident abroad, before enrolling and within the deadline set by the Ministry of Foreign Affairs, must have submitted the application for *pre-registration* and the required entry *visa* for study at the relevant Italian Embassy or Consulate in their country of residence.

Information on how to inquire and about the evaluation procedure can be asked at:

Opening times of the office at the Pordenone- via Prasecco 3/A	Opening times of the ‘Segreteria Studenti’ (=Students’ Office), Trieste-Piazzale Europa, 1
From Monday to Friday 9.00-12.00 Via Prasecco 3/a - 33170 Pordenone Tel: +39 0434 29423 Fax: +39 0434 520001 web: <a href="http://www.cspn.units.it">http://www.cspn.units.it</a>	<a href="http://www.units.it/studenti/segreteria-studenti/orari-segreteria-studenti">http://www.units.it/studenti/segreteria-studenti/orari-segreteria-studenti</a>  web: <a href="http://www.units.it">www.units.it</a>

#### 5. VERIFICATION OF QUALIFICATIONS AND RANKING LIST

A Commission of professors of the University of Trieste and members of the Teaching Commission will evaluate the questionnaires.

The Admission Ranking List will be created on the basis on the final BSc degree marks.

The foreign mark will be related to the Italian one hundred and ten ( /110) system.

If the degree certificate does not show the final mark, the candidate's position in the Admission Ranking List will be calculated on the basis of the average mark of the examinations passed.

The final Admission List will be published on **June 12, 2019** at [www.units.it/ateneo/albo](http://www.units.it/ateneo/albo) and at the address <https://corsi.units.it/in13/iscrizione>  
It has the value of notification to all effects.

## 6. PRE-ENROLLMENT AND ENROLLMENT

The admitted candidates must carry out the pre-enrollment at the Embassy or the Consulate General of Italy in their country of residence in accordance with the General rules for foreign students' access to University courses for the academic year 2019/20, also published at the address <http://www.studiare-in-italia.it/studentistranieri/>  
Information can ask to [stranieri.studenti@amm.units.it](mailto:stranieri.studenti@amm.units.it)

Candidates, in the first eight positions of the Final Admission List, must matriculate within the peremptory term of **September 2, 2019**.

Any remaining vacancies will be made available to the successful candidates over the eighth position, in order of ranking, and therefore of EU citizens and those of equal status.

Rules for matriculation, including those relating to any ranking sliding, shall be made known by a subsequent notice, to be published at the address <https://corsi.units.it/in13/iscrizione>

**At the time of enrollment, the candidates will have to produce the original documents relating to the qualifications possessed duly completed by the competent Italian Diplomatic Representations. Validated documentations must be in accordance with those already transmitted via e-mail; otherwise, the right for matriculation will decay.**

### ENROLMENT PROCEDURE

The application for enrolment must be filed online only, by 12:00 of September 2, 2019, and must be completed with the payment of the first instalment of taxes and contributions by the same date.

To enrol, candidates who are admitted must:

1. Access the procedure from the home page <http://www.units.it> and login using the credentials (username and password) received when signing up for the selection process.;
2. Proceed with the enrolment by providing the required data and attachments;
3. Pay the first instalment of fees and contributions exclusively by using PagoPA. More details about PagoPA and its use can be found at "*F.A.Q. PagoPA e modalità di pagamento tasse universitarie*" reachable from <http://www.units.it> >Studenti>>Tasse e agevolazioni>>Modalità di pagamento.  
Payment must be made within the time limit for enrolment.

The amount of tuition fees, installments and payment deadlines are in "Avviso tasse e contributi studenteschi", which will be published in July 2019

In addition, the Double Degree Program foresees a tax at University Ostwestfalen-Lippe for each semester of attendance.

## 7. ACCESS TO OFFICIAL DOCUMENTS: HANDLING PERSONAL DATA AND RESPONSIBILITY FOR THE ADMINISTRATIVE PROCEDURE

The collected personal data will be processed, within the institutional aims of the University and this particular competition procedure, in particular with computer tools, pursuant to Art. 13 of Italian Legislative Decree 196/2003. The University may process personal data relating to the performance of its institutional functions without the prior consent of the person concerned within the limits of the applicable law.

The above data may also be used, in aggregate form and for statistical purposes, also by the Ministry of Education, University and Research.

The provision of data is mandatory for purposes of defining the ranking, under penalty of being excluded from the competition.

Students can exercise their right of access to the data provided in accordance with Art. 7 of Italian Legislative Decree 196/2003.

Candidates are granted access to the documentation of the competition procedure, according to the current law (Law 241/90 and Italian Presidential Decree 184/2006).

The data controller is the University of Trieste - P.le Europa, 1 - 34127 Trieste.  
Pursuant to Italian Law 241/90, the Head of the Administrative Procedure is the Head of the Secretarial Office of the Scientific Technology Area - Life and Health Sciences of the University of Trieste.